

## AUGUST 16, 2010 HARVARD WATER COMMISSION MEETING NOTES

Rick Dickson, Josh Gould, Bill Barton and Rich Nota met at 17:12 at the town highway barn. Agenda included Old Business, and Current Projects.

### Old Business:

- July 19<sup>th</sup> minutes reviewed; Bill motion to approve, Josh second, all approve.
- 2006 Source Protection Plan - No update.
- Emergency Plan - No update.
- Water rate review –Josh talked with Lorraine Leonard to obtain parameters to review. He also provided a talking summary of 2009 Tighe and Bond rate data for small communities as well as those included in the last rate review. Further analysis of data and comparison to Harvard water users is needed
- Mass highway- low sodium road salt applications for the Mass Ave/ Pond Rd area to reduce impact on TDS/chloride. Application for low salt program has been received. Application asks for monthly data which is not available. We currently only have yearly data. After some discussion regarding data trends, Bill made motion to take quarterly readings on Chloride, Sodium Chloride and Total Dissolved Solids. Josh second, all approved.
- Replacement Pump / Well Inspection – Well inspection findings are documented on DPW Dir. Outlook project files and pump replacement completed. Rich Nota to document well inspection findings for commissioner review. After some discussion of the static and running water column levels, the commissioners requested Rich Nota to record well column data on a monthly basis for future trending and reference. Action Closed.
- CDM Project – Copy of document delivered to Ted Morine. Awaiting future meeting for final discussion on project plan
- Storage Tank Fencing – Rich to obtain quotes for installation. Action pending.
- Meter reading next cycle – Job description reformatted and physical requirements added by Rich Nota and approved at meeting. (copy attached) Ginger Quarles at Council on Aging has a candidate available for October reading. DPW Water personnel to provide training. Action Closed.

### New Business:

- School water testing plan –Three schools will be tested per state requirements after school opens.
- Selectmen’s goals for discussion at September 14<sup>th</sup> presented to commissioners.
- Pond Rd Ball field water supply. Motion to table due to lack of information made by Josh, Bill second, all approved.
- Rich Nota remarks – Flushing program to begin in early September to maintain system cleanliness. Rich laid out a number of improvements to the system including calibration of vault meters, atmospheric breaker program, educational program and an updated backflow preventer survey. Rick suggested that the vault meter calibration be a top priority.

Josh motion to adjourn, Bill seconded, Meeting closed at 19:39.

Next Meeting scheduled for September 20<sup>th</sup> at 5pm – Town Highway Barn